



OFFICE OF THE DIRECTOR OF  
DEFENSE RESEARCH AND ENGINEERING

WASHINGTON, DC 20301

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MEMORANDUM FOR DOD POINTS OF CONTACT FOR SCIENTIFIC AND TECHNICAL  
INFORMATION

SUBJECT: Contract Provisions for Providing Technical Reports to  
the Defense Technical Information Center

In the last several years the Federal procurement community has adopted an acquisition regulation framework that incorporates Federal wide procurement language into the Federal Acquisition Regulation (FAR) and (in the case of DoD) incorporates Defense unique or Defense different procurement language in the Defense Supplement to the Federal Acquisition Regulation (DFAR). This is the case with FAR and DFAR language concerning the requirements for contractors to provide copies of scientific and technical reports to the National Technical Information Service (NTIS) and the Defense Technical Information Center (DTIC). The language in the FAR instructs Government contractors to provide copies of reports to NTIS that are intended for general public access. The DFAR instructs Defense contractors to provide copies of all reports to DTIC. Please note that in accordance with DoD Directive 3200.12 this includes all documents approved for public release, all documents marked with other, "Distribution Statements" in accordance with DoD Directive 5230.24, (commonly identified as unclassified but limited), and classified documents up to the classification level of "Secret".

The FAR and DFAR language does not provide conflicting guidance or instructions. First, DoD acquisition activities should be using the DFAR language not the FAR. Second, if a DoD activity utilizes another Federal agency for acquisition support, then the DoD activity should advise the acquisition activity to use the DFAR language. Third, DTIC is established by DoD to serve the Defense community. NTIS is not intended to furnish DoD documents to the Defense community, DTIC does. In that regard, DTIC is structured to provide copies of documents to the Defense community at significantly less cost than NTIS. After

a final screening, DTIC furnishes all publicly releasable reports to the NTIS. We don't want DoD contractors to duplicate this effort. We don't want DTIC to be bypassed by direct delivery to NTIS because it diminishes DTIC's support to the Defense community, and it subverts DoD's last technology screening effort performed by DTIC that DoD has imposed to preclude an inadvertent release of restricted technology to the general public.

Please ensure widest possible dissemination of this memorandum to scientific and technical information personnel and procurement personnel in your organizations.

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