

Request for DTIC Database Products

1. User Code: _____

Report Control #: _____

FOR DTIC USE ONLY

2. From:

Organization: _____

ATTN: _____

Address: _____

City: _____ State: _____ Zip Code: _____

3a. NTIS Deposit Account/Credit Card Type

Date Received: _____

3b. Credit Card Number: _____

3c. Expiration Date: _____

4. Requester's Name: _____

5. Phone No.: (Include DSN) _____

6. FAX # and Email Address: _____

7. Date Information Needed: _____

8. Date Range to Cover:

2 year 5 year 10 year
 ALL Other _____

9. Database Information:

IR&D Work Unit Unclassified
 CAB/ADD TR Bibliographic Confidential
 Secret

Other Databases _____

(i.e., Commercial, CD-ROM, Patents, Internet, etc.)

WARNING: Request of commercial database searching may result in extra charges. Please consult the DTIC staff.

Notice: DTIC is now operating under a cost recovery system. Please contact DTIC for applicable charges.

12. Brief Narrative (one sentence or two):

13. Keywords:

Liaison:	Reviewed By:	Product Classification:	Product Formats:	Sent By:	Comments/Format:	FOR DTIC USE ONLY
Phone Request Taken By/Date:	Analyst/Date:	Unclassified <input type="checkbox"/>	Bibliography <input type="checkbox"/>	Mail <input type="checkbox"/>	_____	
		Confidential <input type="checkbox"/>	Full Text <input type="checkbox"/>	Fax <input type="checkbox"/>	_____	
Assigned By/To:	Clerk/Date Mailed:	Secret <input type="checkbox"/>	Index <input type="checkbox"/>	FTP <input type="checkbox"/>	_____	
				Email <input type="checkbox"/>	_____	
				Pick Up <input type="checkbox"/>	_____	
				Phone <input type="checkbox"/>	_____	

Any Questions - Contact:

ATTN: DTIC-BRR
 Defense Technical Information Center
 8725 John J. Kingman Road, Suite 0944
 Ft. Belvoir, VA 22060-6218

(703) 767-8274
 DSN 427-8274
 Non-secure FAX (703) 767-9070
 DSN 427-9070

INSTRUCTIONS FOR COMPLETING REQUEST FOR DTIC DATABASE SEARCH

Submit original to ATTN: DTIC-BRR, Defense Technical Information Center,
8725 John J. Kingman Road, Suite 0944, Ft. Belvoir, VA 22060-621 8

1. **DoD User Code:** Submit DoD user code as shown on DD Form 1540 (Registration for Scientific and Technical Information Services).
2. **From:** Provide organization name and complete mailing address.
- 3a. **NTIS Deposit Account/Credit Card Type.** Billing method used by DTIC. A five digit account number assigned by the National Technical Information Service (NTIS). Type of Credit Card (i.e., MasterCard, Visa, American Express).
- 3b. **Credit Card Number:** Number of the Credit Card.
- 3c. **Expiration Date:** Date the Credit Card expires.
4. **Requester's Name:** Person requesting information.
5. **Phone No.:** Telephone number of person who is submitting the request. (Include area code. If DoD, include Defense Switched Network (DSN) number, formerly Autovon).
6. **FAX and Email Address:** FAX number of person who is submitting the request (if applicable). (Include area code. If DoD, include Defense Switched Network (DSN) number, formerly Autovon). Email: Electronic Mail address of person who is submitting the request (if applicable).
7. **Date Information Needed:** Indicate the date search results are needed.
- B. **Date Range to Cover:** Specify the year range to be searched. (2 years (most recent), the past 5 years, 10 years or ALL, which searches the entire database or specific dates including month/year). If specific dates are needed, indicate in other.
9. **Database Information:** If known, indicate if information is desired from the Work Unit Information System (WUIS), the Technical Report (TR) Bibliographic System, the Independent Research and Development System (IR&D), or if none of the above apply, specify the database you wish to be searched. Annotate the security classification (Unclassified, Confidential or Secret) desired, which should not exceed what type of access is authorized in Section 1, DD Form 1540 (Registration for Scientific and Technical Information Services).
10. **Contract/Grant/Program Number:** List the contract, grant, or program number as it appears in Section 1, DD Form 1540, which authorizes the official requirement for services. (if Contractor)
11. **Request Title:** Provide a descriptive, unclassified title of the search results. (Optional)
12. **Brief Narrative:** Describe the subject information to be included in or excluded from the report, keep to one or two sentences.
13. **Key Words:** Describe the subject information to be included in or excluded from the report. Describe the comprehensiveness of the report (i.e., a few highly relevant citations or complete results). Indicate the following optional information: index or table of contents is desired; the information source(s) desired (Army, Navy, Air Force, all DoD, or all); the data element(s) by which the entire report is to be sorted.