



DEFENSE TECHNICAL INFORMATION CENTER

8725 JOHN J. KINGMAN ROAD, FORT BELVOIR, VA 22060

www.dtic.mil

DTIC® SELECTION CONTENT CRITERIA

Documents received by DTIC are evaluated for pertinence and timeliness of their contents. Relevance to DoD research and engineering and studies activities such as Research, Development, Testing and Evaluation (RDT&E) is essential. Acceptance of DoD documents is normal procedure, but the suitability of non-DoD documents may require detailed comparison with selection objectives to justify accession. In accordance with DoD Instruction 3200.14 (May 13, 1997) DTIC selects documents that include, but are not limited to, the examples listed below. Exceptions may be made to items on these lists, based on overall evaluation against the selection criteria, and if necessary a review by committee.

GENERAL CRITERIA FOR SELECTION

•Relevance to DoD Technical Concerns	•Reproducibility
•Scientific and Technical Content	•Completeness of Data
•Funding Sources	•Extent of Activity
•Security Classification	•Specific Projects
•Release Limitations	•Special Arrangements
•Intended Use	•Precedents
•Usefulness	•Type of Document
•Permanency of Value	

EXAMPLES OF DOCUMENT TYPES SELECTED

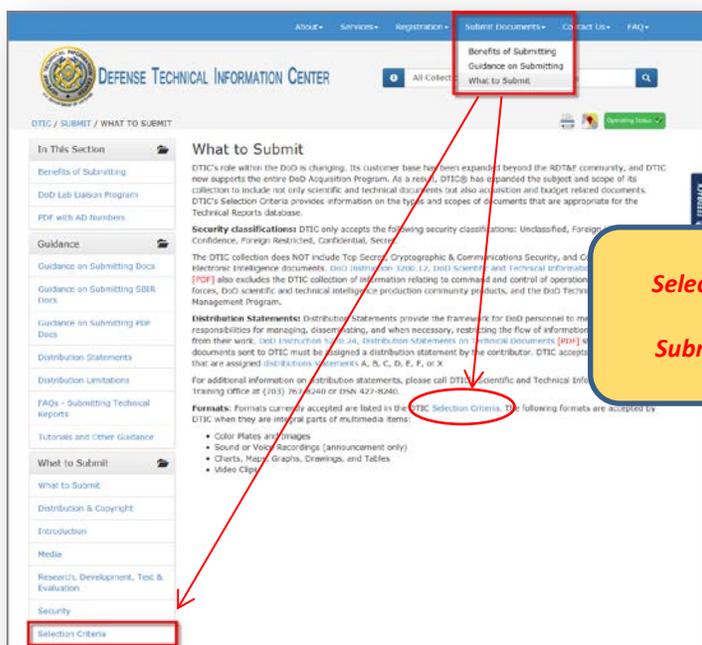
•Acquisition Life Cycle Documents, e.g.:	•Patents & Patent Applications (DoD-related)
°Acquisition Decision Memoranda (ADM)	•Planning, Programming & Budgeting System (PPBS) Documents, e.g.:
°Initial Capabilities Document (ICD)	°Budget Estimate Submissions (BES)
°Capability Development Document (CDD)	°Chairman Program Assessments (CPA)
°Capability Production Document (CPD)	°Defense Planning Guidance (DPG)
°System Threat Assessments	°Issue Books
°Test & Evaluation Master Plans (TEMP)	°National Military Strategy Documents (NMSD)
•Annual Reports from the DoD Labs	°Program Budget Decisions (PBD)
•Bibliographies	°Program Decision Memoranda (PDM)
•Briefings (DoD-related), e.g.:	°Program Objective Memoranda (POM)
°Advanced Briefings to Industry (ABI)	•Research, Development, Test and Evaluation (RDT&E) Reports
•Command History	•Science & Technology Planning Documents, e.g.:
•Conference Proceedings & Papers	°Basic Research Plan (BRP)
•Congressional Documents (DoD-related), e.g.:	°Defense Technology Area Plan (DTAP)
°Congressional Budget Office (CBO) Documents	°Defense Technology Objectives (DTO)
°Congressional Research Service (CRS) Reports	°Joint Warfighting Science and Technology Plan (JWSTP)
°Government Accounting Office (GAO) Reports & Testimonies	°Defense Science and Technology Strategy
•Dissertations & Theses	•Security Classification Guides
•DoD Functional Area Dictionaries/Glossaries	•Software (DoD-related)
•DoD Manpower Estimates	•Specifications and Standards (DoD only)

EXAMPLES OF DOCUMENT TYPES SELECTED CONTINUED

<ul style="list-style-type: none"> • Federally Funded Research & Development Center (FFRDC) Reports 	<ul style="list-style-type: none"> • Speeches (DoD-related)
<ul style="list-style-type: none"> • Inspector General (IG) Audits (DoD-related) 	<ul style="list-style-type: none"> • Studies & Analyses (DoD-related)
<ul style="list-style-type: none"> • Journal Articles & Reprints (DoD-supported) 	<ul style="list-style-type: none"> • Technical Publications, e.g.: <ul style="list-style-type: none"> ◦ Memoranda, Notes, Papers ◦ Interim & Final Reports ◦ Reviews & Surveys
<ul style="list-style-type: none"> • Lessons Learned (DoD-related) 	
<ul style="list-style-type: none"> • Mission Area Plans 	
<ul style="list-style-type: none"> • Modernization Planning Documents 	
<ul style="list-style-type: none"> • NATO Research and Technology Organization (RTO) Documents, Meeting minutes and Announcements 	<ul style="list-style-type: none"> • Training Courses (DoD-related)
<ul style="list-style-type: none"> • Newsletters (DoD-related) 	

EXAMPLES OF DOCUMENT TYPES NOT SELECTED

<ul style="list-style-type: none"> • Administrative Papers 	<ul style="list-style-type: none"> • Memoranda (Inter-Office)
<ul style="list-style-type: none"> • Advertisements 	<ul style="list-style-type: none"> • Memorandum of Agreements (MOAs)
<ul style="list-style-type: none"> • Blueprints 	<ul style="list-style-type: none"> • Memorandum of Understandings (MOUs)
<ul style="list-style-type: none"> • Brochures, Catalogs & Posters 	<ul style="list-style-type: none"> • Notices
<ul style="list-style-type: none"> • Charts 	<ul style="list-style-type: none"> • Operating Instructions
<ul style="list-style-type: none"> • Circulars 	<ul style="list-style-type: none"> • Orders
<ul style="list-style-type: none"> • Conference Programs and Agendas 	<ul style="list-style-type: none"> • Parts List
<ul style="list-style-type: none"> • Contracting Documents & Materials, e.g.: <ul style="list-style-type: none"> ◦ Requests for Proposal (RFP) ◦ Statements of Work 	<ul style="list-style-type: none"> • Procedures • Promotional Materials • Proposals
<ul style="list-style-type: none"> • Correspondence 	<ul style="list-style-type: none"> • Public/Case Laws
<ul style="list-style-type: none"> • Decision Papers 	<ul style="list-style-type: none"> • Status Reports
<ul style="list-style-type: none"> • Document Declassification Lists 	<ul style="list-style-type: none"> • Tables
<ul style="list-style-type: none"> • Engineering Drawings 	<ul style="list-style-type: none"> • Technical Manuals
<ul style="list-style-type: none"> • Forms 	<ul style="list-style-type: none"> • Telephone Directories
<ul style="list-style-type: none"> • Meeting Minutes & Announcements (Except RTO) 	<ul style="list-style-type: none"> • Trip Reports



Selection Content Criteria can be found at www.dtic.mil by selecting **Submit Documents** then **What to Submit**.

For more information email: dtic.belvoir.ecm.list.infosec@mail.mil

